



Southeast Asia Program

What can we do for you?

- Provide co-sponsorship for your events - \$200 total for the academic year
- Printing for events and activities - *printing costs will be included in your total co-sponsorship*
 - Submit any printing needs no later than 10 business days before your event.
 - The materials will need to be in a PDF format and emailed to SEAP@cornell.edu
- Advertise your event on our web calendar and our weekly e-newsletter
- Connect you to the local community by arranging visits to schools and other venues to share the richness of your culture
- Provide meeting/activity/storage space at the Kahin Center
 - Reservations – http://seap.einaudi.cornell.edu/kahin_event_application or contact Kahin Building Manager at kahinbuildingmgr@einaudi.cornell.edu

What can you do for us?

- Keep us informed of any upcoming activities or events
- Submit a completed 'Request for Co-Sponsorship Form' 2-3 weeks before the event, and an 'Event Report Form' after the event, to secure co-sponsorship funds in your SAFC account
- Email SEAP@cornell.edu for the forms, or find the forms [here](#).
- Collaborate with Outreach to present on your country and culture at local schools

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Thank you and we look forward to working with you during the upcoming year!